

**Louisiana State Board of Examiners of Psychologists**  
**BOARD MEETING MINUTES**  
**Friday, November 12, 2021**

**FINAL APPROVED: December 10, 2021**

The meeting of the Louisiana State Board of Examiners of Psychologists (Board or LSBEP) was noticed, agenda certified, and signed by LSBEP Chairperson Gina Gibson, posted, emailed to individuals and the news media who have requested to receive notices of LSBEP meetings, and widely distributed to every known news media outlet that broadcasts or publishes news within Louisiana through the Louisiana Press Association on Wednesday, November 10, 2021. The notice included information on how to join the meeting virtually via Zoom <https://us02web.zoom.us/j/84112383863?pwd=Y3h6a0Rl amFwcmRDNjJRdkIwcmRDdz09>

**Meeting ID:** 841 1238 3863 **Passcode:** 1mhp8P **One tap mobile:** +13126266799,,84112383863#,,,,,0#,,442710# US (Chicago) +19292056099, 84112383863#,,,,,0#,,442710# US (New York) **Dial by your location**+1 312 626 6799 US (Chicago), +1 929 205 6099 US (New York), +1 301 715 8592 US (Germantown), +1 346 248 7799 US (Houston), +1 669 900 6833 US (San Jose), +1 253 215 8782 US (Tacoma) **Meeting ID:** 841 1238 3863 **Passcode:** 442710 **Find your local number:** <https://us02web.zoom.us/j/84112383863?pwd=Y3h6a0Rl amFwcmRDNjJRdkIwcmRDdz09>

Board Chairperson, Dr. Gina Gibson, called the meeting to order at 9: 03 a.m. on Friday, November 12, 2021.

**Attendance:**

Board Member attending virtually: Dr. Gina Gibson, Dr. Gregory Gormanous, Dr. Michelle Moore, Dr. Shannae Harness, Mr. Darren “Chance” McNeely, and Dr. Thomandra Shavaun Sam

Board Members Absent: None

Staff Present: Executive Director, Jaime T. Monic

Guests Present for Open Meeting: Emily Dixon (La Legislative Auditors Office), Lauren Pendas (La Legislative Auditors Office), Dr. Richard Nilon (LPA), Dr. Kim VanGeffen (LPA), Dr. Christopher Weaver, Dr. Stella Tran, Dr. Shawanda Woods-Smith, Kama Manuel, Alice Landry.

Dr. Gibson read the mission statement as follows, *“It is hereby declared that the creation of a state board of examiners of psychologists is necessary in order to safeguard life, health, property, and the public welfare of this state, and in order to protect the people of this state against unauthorized, unqualified, and improper application of psychology.”*

Dr. Gormanous requested that his statement of service be recorded into the minutes as follows, *“My serving on LSBEP is to ensure that consumers of psychological services are protected against any unqualified, harmful and unauthorized practice, application or use of psychology. My service is as a consumer advocate and educator. My service is not as a market participant.”*

Ms. Monic reminded board members to adhere to LSBEP’s policy for Video Meeting Decorum and to keep their video on to ensure a quorum.

Dr. Gormanous led the Board in observing a moment of silence in remembrance of Aaron T. Beck, M.D., recognized as the father of Cognitive Behavior Therapy, an intervention used by mental health practitioners worldwide.

**REVIEW AND APPROVAL OF AGENDA** The Board discussed the new agenda format in detail and procedural considerations for Consent Agenda Items. Dr. Gormanous moved approve the agenda with corrections to the Consent Agenda to: 1) correct the title of Consent Agenda item “a” to clarify that the Board would be affirming receipt of Financial Statements; and 2) correct the title of Consent Agenda items “h” and “i” based on guidance from the Board’s

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General Counsel that the Board must confer the issuance of a license and should not delegate authority to individuals or committees to issue a permanent license. Dr. Gormanous also emphasized that it was important to continue to be transparent regarding the financial position of the Board and that the Board would continue to receive a prepared Financial Report under Committee Reports: In favor: (5) Gibson, Gormanous, Moore, Harness, Sam; Against: (0); Abstained: (0); Absent: (1) McNeely.

Ms. Monic called for the review and consideration of item removal from the Consent Agenda. Hearing none, Ms. Monic read aloud the amended Consent Agenda Items for consideration by the Board for affirmation, ratification, adoption, approval and/or conferral as follows:

**a. Minutes**

Board Meeting October 22, 2021
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**b. Receive Financial Statements and Approvals:**

October 2021 – General Ledger, Balance Sheet, Budget vs. Actual, Profit & Loss
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**c. Temporary Registrations:**

Name	Reviewer	Date Approved
Kristen Marie Casey, Ph.D.	Jaime Monic/Michelle Moore	11/1/2021
Ajunwa Nwogu, Psy.D.	Jaime Monic	11/1/2021
Kyla M. Blalock, Ph.D.	Jaime Monic	11/2/2021

**d. Approved Supervised Practice Plans:**

Name	Reviewer	Date Approved
Gina Q. Bouillion	Michelle Moore	10/29/2021
Joel Lieberman	Michelle Moore	11/2/2021

**e. Applicants approved for Candidacy Status and issued Provisional Licensure (eligible for EPPP):**

Name	Reviewer	Date Approved
None to report		

**f. Applicants approved for Candidacy Status (eligible for EPPP):**

Name	Reviewer	Date Approved
Laura Cornell, Ph.D.	Michelle Moore	11/9/2021

**g. Candidates affirmed and approved for Oral Examination:**

Name	Reviewer	Date Approved
Joel T. Muller, Ph.D.	Michelle Moore	11/9/2021
Justin Carreras, Ph.D.	Michelle Moore	11/9/2021

**h. License recommendations for Board conferral of s issued to applicants who completed all licensing requirements, including passing LSBEP’s Jurisprudence and Oral Examinations:**

Name	Date of Issue	Examining Members	Declared Specialty	License Number
Georgia L. Shaheen, Ph.D.	11/1/2021	G.Gibson/S.Sam	Clinical	1570
Stella M. Tran, Ph.D.	11/4/2021	M.Moore/S.Sam	Clinical	1617
Claire O. Burns, Ph.D.	11/5/2021	G.Gibson/G.Gormanous	Clinical	1618

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Nicole A. Thalheimer, Psy.D.	11/8/2021	G.Gibson/S.Sam	Clinical	1619
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i. **License recommendations for Board conferral of ~~s issued to~~ applicants who completed all licensing requirements via reciprocity, including passing LSBEP’s Jurisprudence Examination and Face to Face Interview:**

Name	Date of Interview Issue	Examining Members	Declared Specialty	License Number
Christopher G. Weaver, Psy.D.	11/13/2021	G. Gormanous/S.Sam	Clinical	1620

j. **Approved License Reinstatements:**

Name	Reviewer	Date
None to report		

k. **Continuing Professional Development:**

Name	Review Type	Reviewer	Date Approved
Katherine Nathan	Extension Complete	Dr. Gibson	11/22/2021
Suzanne Klenck	Extension Complete	Dr. Sam	11/22/2021

l. **Shared News releases/general information/previously approved business:**

1) APA Apologizes for Contributions to Systemic Racism: <a href="https://www.apa.org/about/policy/racism-apology">https://www.apa.org/about/policy/racism-apology</a>
2) Response to Cynthia Lindsey, Psy.D., Director of Clinical Training at Northwestern State University Department of Psychology - Question regarding Practicum at NSU
3) ASPPB 61 <sup>st</sup> Annual Meeting Summary

Following the reading of the Consent Agenda, Ms. Monic called for motions to object or approve the Consent Agenda. With regard to the items specified on the Consent Agenda, Dr. Gormanous moved to affirm receipt of the board meeting minutes, financial statements, shared news releases, general information and previously approved business; ratify the approvals rendered by board members in processing applications and temporary registrations; and confer and issue licenses to candidates based on the recommendations offered by examining board members. The Board discussed the motion, the motion passed by unanimous roll call vote of the members present as follows: In favor: (5) Gibson, Gormanous, Moore, Harness, Sam; Against: (0); Abstained: (0); Absent: (1) McNeely.

**EXECUTIVE SESSION:** Dr. Gormanous moved to enter Executive Session pursuant to LSA R.S.42:17.A(1) and (4) to conduct and discuss file reviews and complaints. The Board discussed the motion, the motion passed by unanimous roll call vote of the members present as follows: In favor: (5) Gibson, Gormanous, Moore, Harness, Sam; Against: (0); Abstained: (0); Absent: (1) McNeely.

Dr. Moore moved to close Executive Session to enter the Open Meeting to report on and receive motions for Executive Session matters. The Board discussed this motion. The motion passed by unanimous roll call vote of the members present as follows: In favor: (5) Gibson, Gormanous, Moore, Harness, Sam; Against: (0); Abstained: (0); Absent: (1) McNeely.

1. **Executive Session File Reviews [LSA-R.S. 42.17.A(1)]**

- a. **Lilian Odera, Ph.D.** – Dr. Sam reported that during Executive Session, the board received, reviewed and thoroughly discussed correspondence from Dr. Odera which requested reconsideration of the Board’s September 23, 2021 decision. Dr. Sam moved to uphold the September 23, 2021 decision of

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the Board and respond accordingly to Dr. Odera. The Board discussed this motion. The motion passed by unanimous roll call vote of the members present as follows: In favor: (4) Gormanous, Moore, Harness, Sam; Against: (0); Abstained: (1) Gibson; Absent: (1) McNeely.

- b. **Mallory B. Garza, Ph.D.** – Dr. Moore reviewed the Application for Provisional License of **Dr. Garza**. Dr. Moore reported that Dr. Garza would be notified regarding supervision requirements needed to obtain Provisional Licensure.
- c. **Laura B. Braby, Psy.D.** – Dr. Moore reviewed the Application for License of **Dr. Braby**. Finding that Dr. Braby’s file was complete for Candidacy, Dr. Moore moved in favor of approving the Candidacy Status of Dr. Braby and admit her to the Examination for Professional Practice in Psychology. The Board discussed this motion. The motion passed by unanimous roll call vote of the members present as follows: In favor: (5) Gormanous, Gibson, Moore, Harness, Sam; Against: (0); Abstained: (0); Absent: (1) McNeely.

## 2. **Executive Session Complaints [LSA-R.S.42.17.A(4)]:**

- a. **P20-21-09C – Informal Resolution** – Dr. Gibson presented this matter to the Board in Executive Session along with a copy of a redacted Consent Order agreed to by the Respondent and proposed as an informal resolution in the matter P20-21-09C. The Board discussed the proposed Consent Order. In Open Meeting, Dr. Gormanous moved in favor of accepting the Consent Order representing disciplinary action in the Matter P20-21-09C against **Scuddy F. Fontenelle, Ph.D., License No 457**, which Consent Order constitutes an informal resolution to the charges therein, including La. R.S. 37:2359.A. and B(12); and the following ethical standards under the Louisiana Administrative Code, Title 46 Pt LXIII (“Rule”): Rule §1305.A., §1305.D., §1307.D., §1307.E.4., §1319.A.1., §1319.A.2., §1319.B.3., §1319.C.1., §1319.C.2., and §1319.C.3. The Board discussed this motion. The motion passed by unanimous roll call vote of the members present as follows: In favor: (5) Gormanous, Gibson, Moore, Harness, Sam; Against: (0); Abstained: (0); Absent: (1) McNeely.
- b. **NP21-22-05C, Received 10/5/2021** – Ms. Monic presented the matter NP21-22-05C to the Board in Executive Session. Dr. Harness requested to be recused from the discussion and was admitted to the virtual waiting room for discussion. The Board discussed the matter in Open Meeting. Following a determination that the individual whom the matter was lodged against was licensed under another jurisdiction, that the Complainant had been notified of the proper jurisdiction, and that the Respondent had not violated any of the laws or regulations under the jurisdiction of the LSBEP, Dr. Moore moved to dismiss the matter. The Board discussed this motion. The motion passed by majority roll call vote of the members present as follows: In favor: (4) Gormanous, Gibson, Moore, Sam; Against: (0); Abstained: (1) Harness; Absent: (1) McNeely.

Mr. McNeely joined the Open Meeting.

## **COMMITTEE AND LIAISON REPORTS:**

1. **Executive Committee Report** – Ms. Monic reported on operations as follows:
  - a. Operations Update
    - i. NEW APPLICATIONS RECEIVED in October 2021
      - (a) 2 new Applications for Licensed Psychologist (1 regular/1 reciprocity)
      - (b) No new temporary applications
      - (c) 137 Open Applications
    - ii. PUBLIC RECORD REQUESTS – 0 regarding licensee
      1. Meetings/appearances by Ms. Monic:

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- i. 11/3/2021 – Presentation to Louisiana School Psychological Association, Lafayette, LA
- ii. 11/5/2021 – Ad Hoc Complaints Workgroup

2. **Finance Committee** – Ms. Monic presented a Financial Report prepared for the period 10/1/2021 – 10/31/2021 as follows:

<b>MONTHLY FINANCIAL REPORT</b>			
<b>Date Report Prepared:</b> November 11, 2021			
<b>Name of Preparer:</b> Jaime T. Monic			
<b>REPORTING PERIOD:</b> 10/1/2021 – 10/31/2021			
Financial Reports have been provided to members as noted through the consent agenda. The Board Chair continues to review and sign off on all banking reconciliations including merchant accounts and spending accounts (i.e. purchase cards, supply business credit). We are currently 4 months into the budget for FY 2021-22. Significant income trends include:			
TYPE	AMOUNT	BUDGETED	Trends/Notes
<b>INCOME:</b>			
<b>Income: Renewal</b>	\$258,290	\$296,200	87.2% of the budgeted amount has been collected. This category includes renewal of assistants to psychologists, projected to be \$5000 which was not been implemented as projected. The number of licenses lapsed this period also impacted this amount. However, we have collected 2.5% more than the previous FY.
<b>Income: Application fees</b>	\$4,725	\$25,150	18.8% of the budgeted amount has been collected. The budgeted amount includes the initial registration of assistants at \$10,000. Otherwise, collections are on par with previous years.
<b>Income: Miscellaneous</b>	\$1,190	\$22,045	5.4% of the budgeted amount has been collected. The budgeted amount includes Board Sponsored CPD \$12,500, CPD Sponsored Activity approval \$5,000 and CPD Psychologist Preapproval \$625. Otherwise, collections are on par with previous years.
There are no other notable income trends to report			
<b>EXPENSES:</b>			
<b>Expenses: Board Meeting Expenses</b>	\$560.31	\$10,383	5.4% of the budgeted amount has been spent. Savings is a result of Virtual Meetings.
<b>Line Item Expense: Insurance Property/Liability</b>	\$3977.00	\$3536	Over budget due to insurance increase and state sponsored liability.
<b>Line Item Expense: Clerical Assistant</b>	\$3415.50	\$3000	Over budget due to increased utilization of student worker. This item should be considered for amendment.
<b>Line Item Expense: Compliance Officer</b>	\$19,729.22	\$46,897	This position is currently vacant. The Board was required to pay out annual leave on resignation of this position so it is higher than previous years. A leave payout may be reimbursed by another state agency for unused leave on return to state service. Additionally, it is projected this line item will come in underbudget since the position is currently unfilled. This will also impact the cost of employee retirement, insurance benefits and the post-employment benefit liability.

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<b>Line Item Expense: Administrative Assistant/Attorney Position</b>	0	\$60,000	This position remains unfilled.
<b>Line Item Expense: Printing and Reproduction</b>	\$560.31	\$365	This increase reflects an increase in costs for ordinary items, not frequently purchased such as stationary/envelopes. The actual amount is on par with the previous FY. The increase should be given budgetary consideration for the ensuing FY.
All other expense items are on par with budgeted amounts.			
<b>INCOME SUMMARY</b>			
<b>Monthly Income</b>	\$6,118.71	<b>YTD Income</b>	\$296,004.93
<b>Monthly Expense</b>	\$22,512.17	<b>YTD Expense</b>	\$105,715.25
<b>Total Net Income</b>	<b>\$-16,393.46</b>	<b>Total Net Income</b>	\$190,289.68

Even though the Board operates on a Fiscal Year, Budgets are due for the ensuing FY 2022-23 by December 31, 2021. An item is docketed for discussion for the November 2021 meeting to consider the current and ensuing budget.

**Board Strategy Recommendations:** Consider emergency rulemaking for the Registration of Assistants to Psychologists, particularly given the importance highlighted on this issue through the legislative process by legislators.

Make primary focus rulemaking in order to implement the CPD standards and begin revenue development; and on updating rules impacting licensing, license renewal for emeritus, telepsychology, complaints, etc. to improve functionality and reduce liability.

Focus on organizational structure to address both immediate and long-term viability and employee retention.

Continue to explore financially sustainable options for technology to be utilized in the application and renewal process which may either counter (or reduce) the cost of employees, workload and related expenses for processing applications, and/or counter (or reduce) the cost of real-estate needed to store paper files.

The Board discussed the financial report. Dr. Gormanous moved in favor of accepting the financial report presented by Ms. Monic. The Board discussed this motion. The motion passed by unanimous roll call vote of the members present as follows: In favor: (6) Gormanous, Gibson, Moore, Harness, McNeely, Sam; Against: (0); Abstained: (0); Absent: (0).

- Complaints Committee Report:** Ms. Monic presented the Compliance Report for the period 10/23/2021 – 11/11/2021 as follows:

<b><u>COMPLIANCE REPORT</u></b>
<b>Date Report Prepared:</b> November 11, 2021
<b>Name of Preparer:</b> Jaime T. Monic
<b>REPORTING PERIOD:</b> 10/1/2021 – 10/31/2021
<b>CURRENT</b>
<ul style="list-style-type: none"> <li>• Total number of Requests for Investigations received since last meeting: <b>1</b></li> <li>• Total number of Board-initiated investigations since last report: <b>0</b></li> <li>• Total number of cases to be considered by the Board at this meeting: <b>2</b></li> <li>• Total number of open cases: <b>18 (should the below equal 18?)</b> <ul style="list-style-type: none"> <li>○ <b>3</b> are informal resolutions still under monitoring</li> <li>○ <b>13?</b> are active investigations <ul style="list-style-type: none"> <li>▪ <b>1</b> from FY 17-18</li> <li>▪ <b>1</b> from FY 19-20</li> <li>▪ <b>11</b> from FY 20-21</li> </ul> </li> <li>○ <b>5</b> are under review/Respondent not yet noticed <ul style="list-style-type: none"> <li>▪ <b>1</b> from FY 20-21</li> </ul> </li> </ul> </li> </ul>

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- 4 from FY 21/22
- FY 2021-22 to date:
- Formal hearings scheduled: **0**
  - Face to Face Meetings Scheduled: **2**
  - Disciplinary Actions: **1 pending**
  - New Applications w/ Arrest Info: **0**

4. **Oral Examination Committee Report** – Dr. Moore reported that since the last Board Meeting 4 Oral Examinations and 1 Face to Face Meeting had been conducted by Examining Board Members.
5. **Supervision/Credentials Committee** – No Report
6. **Legislative Oversight Committee** – Dr. Gormanous reported that the 2022 Regular Legislative session was approaching and if changes to the practice act needed to be considered, now is the time to begin collaborating with associations. Dr. Gormanous suggested that the Board look at what other state boards are doing and give consideration to removing the “oath” required in attesting U.S. Citizenship during the application process since it would have impacts on the ability to facilitate an online application. Mr. McNeely stated that legislators would not be limited to the number of bills they could propose during the upcoming session and that redistricting would be a primary focus of the session.
7. **Jurisprudence Examination Committee** – Dr. Moore requested access to Canvas to continue developing a question bank for the Jurisprudence Examination. Continuing to build a question bank and adding feedback via a link to the correct reference for any incorrect answer was discussed.
8. **Public and Professional Outreach Committee** – No Report
9. **Liaison to Professional Organizations** – Dr. Moore reported that she was invited to Join ASPPB’s Planning Committee for the upcoming Midyear Meeting scheduled to occur in New Orleans. Dr. Moore reported that she accepted the invitation and had to sign a confidentiality agreement in order to participate so she could not report on details. Dr. Gormanous reported that he had a candid conversation with Dr. Marianne Burnetti-Atwell, ASPPB’s Executive Director regarding concerns he had regarding ASPPB’s election process. Dr. Gormanous stated that Dr. Burnetti-Atwell assured him that they acted to comply with the By-laws given they had not received nominations by the initial deadline. Dr. Gormanous also stated that Dr. Burnetti-Atwell was shocked of the report that there was a member that did not feel welcomed and that she would address the concern. Dr. Gormanous stated that Dr. Burnetti-Atwell requested that attendees complete the ASPPB Diagnostic Outcomes Feedback due on 11/30/2021.
10. **Continuing Professional Development Report** – Ms. Monic asked if the Board wanted to consider docketing a discussion for a future meeting concerning CPD Requirements and extending COVID exceptions. The Board discussed this and determined that there would be no need to continue exceptions and instead would work on previously discussed initiatives to permanently reduce the number of CPD hours required through rulemaking. Ms. Monic also reported that there were currently 31 attendees registered for the upcoming Multicultural and Ethical Issues in Psychology webinar scheduled for December 10, 2021.
11. **Long Range Planning Committee** – Dr. Gibson reported that the dates for the LRP Meeting were set for January 20-21, 2022.

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## **DISCUSSION/ACTION ITEMS**

1. **2021 Election for Board Member vacancy occurring 7/1/2022: Announcement and vetting of Candidates, affirmation of voting platform and dates of open election** – The Board reviewed the self-nominations submitted for the 2021 Election. Ms. Monic read the Candidate Statements. The Board vetted the candidates. Dr. Gormanous moved that the Board affirm Dr. Matthew Holcomb and Dr. Jesse Lambert as eligible candidates. The Board discussed the motion. The motion passed by unanimous roll call vote of the members present as follows: In favor: (6) Gormanous, Gibson, Moore, Harness, McNeely, Sam; Against: (0); Abstained: (0); Absent: (0).

Ms. Monic reported that she could open the elections potentially on December 1<sup>st</sup>, but not later than December 15<sup>th</sup>. Once elections were opened, policy dictates that the poll will remain open for 30 days. Results will be available for the Long Range Planning Meeting on January 20, 2022.

12. **Dr. Gormanous moved in favor of taking the agenda out of order for Discussion Items 3. Convenience fee for online payment processing by Stripe, 5. CERTEMY Contract, 8. Staff Development: Administrative Assistant Position, and 9. Proposal from Healthcare Professionals' Foundation of Louisiana** due to the potential impacts these Discussion Items may have on the Budget. The Board discussed the motion. The motion passed by unanimous roll call vote of the members present as follows: In favor: (6) Gormanous, Gibson, Moore, Harness, McNeely, Sam; Against: (0); Abstained: (0); Absent: (0).

1. **Convenience fee for online payment processing by Stripe** – Ms. Monic reported the initiation of using a new payment processor, as previously approved in the onboarding process with Certemy. Ms. Monic requested a formal determination on charging a convenience fee to offset the processing charges as the Board was still able to offer a payment option that did not require additional fees. Dr. Gormanous moved in favor of charging a convenience fee for the ability to process an online payment in the amount of 2.9% plus \$.30 per transaction. The Board discussed the motion. The motion passed by unanimous roll call vote of the members present as follows: In favor: (6) Gormanous, Gibson, Moore, Harness, McNeely, Sam; Against: (0); Abstained: (0); Absent: (0).
2. **CERTEMY Contract** – Ms. Monic updated the Board regarding the implementation of CERTEMY for online applications, reporting that on Thursday, November 11, 2021 Dr. Gibson, Dr. Gormanous, and Ms. Monic met with representatives of CERTEMY, including Ms. Mary Alice Olson, Ms. Erica Manganelli, and Mr. Anthony Warn. The goal was to discuss LSBEP's expectations for the utilization of CERTEMY including the development of online workflows for applications, application renewals, license verifications, and continuing education reporting that are secure, efficient, and consistent with credentialing best practice standards. The meeting was also an effort to obtain information from CERTEMY to assist LSBEP in determining the best course of action under the current contract, initially executed on August 24, 2020.

Ms. Monic reported that since the initiation of the agreement, an initial payment of \$5500 and valuable time has been spent designing/redesigning workflows and product testing. Despite this, a satisfactory workflow product has not been provided. There have been delays in addressing issues vital to security, confidentiality, efficiency, and statutory obligations. Ultimately, much of the promised functionality of the platform was reported that it would be unavailable. Ms. Monic reported on new issues, including the inability for a Board Member to conduct a file review without being required to download file material to their personal computers to view, which poses confidentiality and security issues. Following the update, the Board discussed the matter thoroughly and determined that given the continuing issues, it would not be in the best interest of the agency to continue with the

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contract. Dr. Gregory Gormanous moved to terminate the contract with CERTEMY for convenience in accordance with section 6.2. and requested that any electronic data sampling provided to CERTEMY by the LSBEP during the onboarding process be securely deleted and/or destroyed. The Board discussed the motion. The motion passed by unanimous roll call vote of the members present as follows: In favor: (6) Gormanous, Gibson, Moore, Harness, McNeely, Sam; Against: (0); Abstained: (0); Absent: (0).

Dr. Harness offered a motion to seek reimbursement for the initial payment of \$5,500 made on September 20, 2020 due to failure to go live during 2020 or 2021. The Board discussed the motion. The motion passed by unanimous roll call vote of the members present as follows: In favor: (6) Gormanous, Gibson, Moore, Harness, McNeely, Sam; Against: (0); Abstained: (0); Absent: (0).

3. **Proposal from Healthcare Professionals' Foundation of Louisiana** – The Board discussed the proposal from the Healthcare Professionals' Foundation of Louisiana. Dr. Moore moved in favor of indefinitely tabling the consideration of this proposal due to the current financial position of the Board. The Board discussed the motion. The motion passed by unanimous roll call vote of the members present as follows: In favor: (6) Gormanous, Gibson, Moore, Harness, McNeely, Sam; Against: (0); Abstained: (0); Absent: (0).
4. **Staff Development: Administrative Assistant Position** – The Board discussed salary and posting for this position. Additional staffing issues were discussed including the unfilled unclassified position for an in-house attorney. Mr. McNeely reminded the board of the intent to create the position was to implement cost control which is better managed through employment rather than contracts. The Board discussed the viability of retaining an attorney for the currently budgeted amount. Dr. Gormanous moved in favor of budgeting \$40K for the Administrative Assistant Position and posting for a position that seeks qualified individuals that can be utilized as an operations person. It was also moved that the Board post for the in-house attorney position at 60K, but for budgeting purposes leave funding for the attorney position under the contract attorney position. If and when the board has a viable candidate to fill the unclassified position for an in-house attorney, the Board will reconsider its budget to allocate funds from the contract attorney position toward a salaried position. The Board discussed the motion. The motion passed by unanimous roll call vote of the members present as follows: In favor: (5) Gormanous, Gibson, Moore, Harness, Sam; Against: (0); Abstained: (0); Absent: (1) McNeely.
5. **BUDGET: Current FY 2021-22, Ensuing 2022-23** – Ms. Monic provided a draft budget for consideration, prepared with Ms. Valerie Dominique, CPA for the ensuing fiscal year 2022-23 as well as potential amendments for the current 2021-22 Budget. In consideration of the Board's obligation to continue to carry out its duties and delegated authority, Board Members thoroughly reviewed and discussed both the current and ensuing budget, including but not limited to, income, expenses, unfunded operations, unfilled positions established through Civil Service, salaries, training, travel, and required long-term liabilities (OPEB and pension). Following this discussion, Dr. Gormanous moved that the Board approach the Fiscal Year with an ideal that supports revenue and organizational development and adopt the ensuing 2022-23 Budget as amended, including all recommendations for amendments to the current 2021-22 Budget. The Board discussed the motion. The motion passed by unanimous roll call vote of the members present as follows: In favor: (5) Gormanous, Gibson, Moore, Harness, Sam; Against: (0); Abstained: (0); Absent: (1) McNeely.

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6. **LSBEP Policy and Procedure: Board meetings/functions/frequency of meetings** – Ms. Monic provided a draft of the previously adopted policy and procedures related to board meetings/functions/frequency of meetings incorporated into the LSBEP Policy and Procedure Manuel, as reviewed by Attorney Amy Groves Lowe. This matter was tabled until December 2021 in order to give Board Members additional time to review the policy amendments.
7. **CPD: Multicultural and Ethical Issues in Psychology by Antonio E. Puente, Ph.D.** – The Board discussed the upcoming webinar and advertising opportunities. Ms. Monic agreed to send email reminders out on 11/17/21, 12/3/21, and the day before the presentation on 12/9/21.
8. **Declaration of Competencies** – Dr. Sam sought input and recommended revisions to the Declaration of Competencies to include a question that would enable the candidate to declare competence to provide telepsychology and enable the examining members to explore an individual’s understanding and limitations in utilizing this service delivery modality. The Board agreed it would be an appropriate revision. Dr. Sam agreed to work on a draft with Ms. Monic for consideration by the Board at the December 2021 meeting.
9. **Legal Opinion Regarding Supervision by Medical Psychologists** – The Board discussed this matter to resolve concerns in Pre-approving Supervised Practice Plans and issuing Provisional License to Applicants for Licensure who are under the supervision of Medical Psychologists who are not licensed with LSBEP. Following consultation with legal counsel certain statutes were identified that appear to conflict with rules and previously issued opinions. The statutory provision in question RS 37:1360.55(A)(1) and (B)(1) which states clearly that a medical psychologist can only receive a medical psychology license from the “board” (LSBME as defined in 37:1360.52(1)) if they hold a “current and unrestricted license in good standing to practice psychology issued by the LSBEP.”; and 37:1360.58 which requires that a renewal of the license for a medical psychologist meet the “qualifications provided in this Part” (i.e., have a current license with the LSBEP). Following discussion and guidance from LSBEP Attorney Amy Groves Lowe, the Board determined that LSBEP cannot pre-approve a plan of supervision or issue a provisional license to an applicant whose supervisor is not regulated by LSBEP. However, the determination raised more complex questions that potentially impact LSBEP’s ability to pre-approve supervision, issue provisional licenses, as well as perform other regulatory functions. Recognizing the potential impacts, Dr. Gormanous moved that the Board authorize the following course of action: 1) have the Chair and/or Executive Director reach out to LAMP’s Liaison to summarize the issues; 2) request a collaborative meeting of stakeholders including representatives from LSBEP, LSBME, LPA and LAMP; and 3) report findings and recommendations to the LSBEP on changes to regulations or opinions, if any are needed. The Board discussed the motion. The motion passed by unanimous roll call vote of the members present as follows: In favor: (5) Gormanous, Gibson, Moore, Harness, Sam; Against: (0); Abstained: (0); Absent: (1) McNeely.
10. **Draft Opinions:**
  - i. **Training requirements, routes toward licensure and limitations on practice;**
  - ii. **University of New Orleans (UNO), Ph.D. Developmental Psychology Training Program**
11. Recognizing the limitation on time remaining in the meeting, Ms. Monic provided drafts for consideration by the Board in developing opinions related to 1) Training requirements, routes toward licensure and limitations on practice; and 2) University of New Orleans (UNO), Ph.D. Developmental Psychology Training Program. Dr. Gibson moved to table the discussion until and volunteered to

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review and edit the drafts for consideration at the December 2021 meeting. The Board discussed the motion. The motion passed by unanimous roll call vote of the members present as follows: In favor: (5) Gormanous, Gibson, Moore, Harness, Sam; Against: (0); Abstained: (0); Absent: (1) McNeely.

12. **Long Range Planning: Agenda/Invitations/Awards Ceremony/Budget** – The Board discussed the Long Range Planning meeting agenda and affirmed the budgeted amount for awards and luncheon provisions. In consideration for facilitating a meaningful discussion by individuals and organizations invited to the Long Range Planning meeting, Dr. Gibson assigned oversight for the drafting of rules as follows:
- i. **Chapter 3: Training Requirements** – Assigned to Dr. Moore for review and recommendation.
  - ii. **Chapter 6: Fees** – Ms. Monic will track revisions impacting Chapter 6.
  - iii. **Chapter 7: Supervision Requirements**– Assigned to Dr. Moore for review and recommendation.
  - iv. **Chapter NEW: Telepsychology and Telesupervision** – Assigned to Drs. Moore and Sam for review and recommendation.
  - v. **Chapter 8: Continuing Professional Development**– Assigned to Dr. Harness for review and recommendation.
  - vi. **Chapter 9: Licenses (Emeritus)** – Assigned to Dr. Gormanous for review and recommendation.
  - vii. **Chapter 11: Assistants to Psychologists (registration)** – Assigned to Dr. Sam for review and recommendation.
  - viii. **Chapter 15: Complaint Adjudication process**– Assigned to Dr. Gibson for review and recommendation.
  - ix. **Chapter 17: Practice of Psychology/Testing (technical amendment)** – Technical/no assignment.
  - x. **Chapter 19: Public Information (petitions to the board)** – Assigned to Dr. Gibson for review and recommendation.
  - xi. **Chapter 40: LSSP Ethics** – Draft completed from LSSP Committee.
  - xii. **Chapter 42: LSSP CPD Requirements** – Draft completed from LSSP Committee.

The meeting adjourned after 5:40 p.m..

#### LEGAL NOTICES

**LA R.S. 42:14.D. Public comments\*\*** – In accordance with LA R.S. 42:14.D., the LSBEP shall allow public comments at any point in the meeting prior to action on an agenda item upon which a vote is to be taken. Individuals who wish to comment on a matter must sign in and state their intent to comment on a matter.

**La. R.S. 44:33.1** - In compliance with La. R.S. 44:33.1, the LSBEP hereby gives notice that information submitted to the LSBEP may become public record pursuant to the provisions of Louisiana Public Records Law, La. R.S. 44:1, et seq.

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